

Special Interest Groups (SIGs) at TFMA - Guidelines

SIG:

Acronym for *special interest group*, a group of users interested in a particular subject who discuss the subject at meetings or via online forums at the TFMA website. Examples of SIGs may be a software users' group or a special practice area within floodplain management.

Establishing a SIG:

A SIG is formally established through application to the TFMA Board of Directors. The SIG must meet the following criteria:

- The proposed SIG has specified an interest area that does not duplicate that of an existing SIG.
- A minimum of 5 TFMA members have agreed to join the SIG.
- The SIG must be open to membership from any TFMA member.
- The SIG has submitted a statement of purpose describing the title and focus of the group.

Special Interest Activities and Privileges:

Activities of individual SIGs will be determined by members, but will usually include hosting an online forum on the TFMA website, submitting conference proposals for breakout sessions or workshops, and conducting SIG meetings during the annual TFMA conferences.

Privileges include publication of short activity reports in TFMA newsletters, purpose and contact listing on the TFMA website, and listing/scheduling of SIG meeting time during annual conferences.

Requirements:

- SIGs may engage only in activities that are compatible with the aims, purposes and practices of TFMA.
- Each SIG will select a Chair who will provide up-to-date contact information for the SIG to be listed on the TFMA website.
- SIGs will refrain from releasing position or policy statements on public policy matters in the name of TFMA.
- SIGs may be permitted to use the TFMA logo only if the materials have been reviewed and approved by the TFMA Board.
- SIGs may not license or certify their members separately from the CFM certification.
- No SIG may obligate TFMA to any financial commitments.
- SIG may not publish a referral directory.